

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, August 13, 2024
Wilton-Lyndeborough Cooperative M/H School
6:30 p.m.**

The videoconferencing link was published several places including on the meeting agenda.

Present: *Dennis Golding, Brianne Lavallee, John Zavgren, Michelle Alley, Tiffany Cloutier-Cabral, And Diane Foss*

Superintendent Peter Weaver, Business Administrator Kristie LaPlante, Principals Tom Ronning and Bridgette Fuller, Assistant Principal Katie Gosselin, Director of Student Support Services Ned Pratt, Technology Director Nicholas Buroker, Curriculum Coordinator Samantha Dignan, and Clerk Kristina Fowler

I. CALL TO ORDER

Chairman Golding called the meeting to order at 6:30pm.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. ADJUSTMENTS TO THE AGENDA

There were no adjustments requested.

IV. PUBLIC COMMENTS

The public comment section of the agenda was read.

Mr. Tom Schulz, Wilton, commented that he is a sitting member of the Wilton Select Board and wanted to take a moment to introduce himself as he is now in the role of a Selectman. He was unable to attend the Strategic Planning Committee meeting but has been an active advocate for an SRO position for almost 20 years in Wilton. He is in favor of creating the SRO position. He has done a lot of research on this, looked at it very objectively and believes it becomes an emotional issue for many people and he respects that. He wanted to publically be on record that he is one Selectman who is in favor of any decision to create the SRO position associated with the Wilton Police Department here. He thanked the Board for the opportunity to come in to say hello to everyone.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

Ms. Mary Golding, Wilton welcomed everyone back, hopes you have rested, rejuvenated, and had a great summer. She welcomed the Selectman but could not hear his name as the microphone was not on. She looks forward to another great meeting.

V. BOARD CORRESPONDENCE

a. Reports

i. Superintendent's Report

Superintendent reported we have been pretty busy. There has been a lot going on here on campus, windows are getting replaced, there is some paving equipment in the parking lot, paving will be done now and some later as they are in the middle of other projects. We have had many programs going on for kids, science camp, math camp, extended kindergarten that is a great accomplishment for the kids to get a few extra weeks of learning. He is feeling good about the summer, and is enthusiastic about seeing the kids. As some of you are aware, he will not be in next week. We have new staff orientation on Monday and Tuesday, and the full staff returning on Wednesday. He was asked if he wanted to talk about the town asking to use to WLC for voting. He spoke of this, saying we are trying to work through it. The goal is to get a win, win and we are fully supporting elections in one of our buildings but it is just that we have to do a lot of scrambling. We are looking at options, we ruled some out, in the past, we have had some students do remote and some in person and that worked out really well with our older students doing remote. We are looking at that. We spent over \$200,000 on the gym floor and he has concerns that it will accidentally it may be scratched; we are looking at using the cafeteria instead. It could work and will work with the election commission to make it work really well. He is excited to work on a solution, we are all in as partners, and the goal is to move forward together. We will be asking for Wilton's help in the future and is sure they will be asking for ours. Ms. Lavallee commented the website looks great; it is nice to navigate it and likes the way the policies look. She asked if we could add the school staff emails to the directory. Mr. Buroker responded they are on the website and if you are registered user, you will see those. This is to filter out spam etc. Ms. Lavallee asked how ParentSquare is going, she has logged in and some parents said they had a hard time with it. She asked Mr.

Buroker if he had heard of any. Mr. Buroker responded he has heard of 3 out of about 100. Superintendent commented speaking of social media and ParentSquare, in ParentSquare there is a heart that you can click for appreciation of the post and asks the community to use that if they wish. We are working on having an X account and Instagram account. We want to make sure that communication is only one way, we identify people who can post such as Principals, maybe Ms. Fowler, but no board members will be able to post. We wanted to give you a heads up about that, we are only about a decade behind in our social media presence. Chairman Golding recognized Mr. Schultz to speak to the elections matter. Mr. Schultz, Wilton Selectman thanked the Superintendent for bringing it up. He notes the elections in town are put together by Jane Farrell, Town Clerk, staff and Bill Keefe, Moderator. The Selectman participate as staff but don't personally have authority and by statute, it is run by the Clerk and Moderator. They have used the gym and the FRES gym in past years. He is not sure if they have used the cafeteria but that is where the school meetings are held and would prevent damage to the floor. He asked to keep in mind because this is a national election, there are significant number of people coming to vote, NH allows open carry at elections, you will have people open carry, and it is something to keep in mind if you have students in the building. The long-term solution for protecting the floor is to come up with a way to cover it, a roll out tarp or removable cover. It is almost impossible otherwise. He thinks it would be a good investment. He hates to see the floor be damaged. Chairman Golding notes his biggest issue with it is timing. Our calendar was approved way back, March or April, then there was months and then out of nowhere, August 5 to say I am sending you this email because we are doing the election here, not really we are wanting, we are doing. Mr. Schultz commented the elections are every 4 years, he thinks maybe there was an assumption, and notes it is out of the Selectman's purview. Chairman Golding understands and notes it could have been presented sooner. Ms. Lavalley commented she thinks it is great when we have the Town of Wilton here, it is great for our schools but off of what the Chairman said, we have a teacher contract (CBA) and when we lock in the calendar in it is not as simple as changing the date. If this were something they want to make permanent, it would be helpful for us to have that on file to be a standard practice so we are not dependent on the clerk's office to reach out to us, as they don't know we set the calendar in March.

ii. Business Administrator's Report

Ms. LaPlante apologized for getting her report out late. She recapped some of the ongoing projects in our buildings. The fobs are complete at LCS and WLC, the 3rd floor calm down room is complete at FRES, replaced the fire alarm control panel at WLC which we did with unspent funds last year, the gym windows were scheduled for replacement in June but because of a scheduling snafu they started this week, the grease trap has been replaced which is in this year's budget, the dishwasher is purchased and out front and hope to go in next week, the flooring in the main hallway has been replaced and the parking lot should be complete before the kids come back and if not we have had open dialog with the contractor to either finish it in the fall during the evenings or in the spring with the current rate so they can finish it. If it is postponed, we will be sure it is safe for pedestrians and motor vehicles. Projects she did not put down because they are still in progress are the boilers, which will be finished by the 30th at WLC. Regarding the tennis courts, she will have Mr. Erb speak to this, and he has some great information from a contractor and will table this for now. ESSER III, with the Board's push and support from DOE, we have been able to spend pretty much every penny through that grant. We did add extra projects after the Board met on June 25 allocating up to \$6,000 for behavior support at FRES through the BCBA, \$3,000 will go toward a Curriculum Committee to look at where the students are at and make sure that what we have for curriculum matches where are students need to be, we will go to a behavior support model at FRES that will require some training,. We were granted permission to use funds to pay for Instructional Pathways through this next school year as well as Beast Academy which is what the accelerated learners use at FRES. As of right now she does not have the exact number for the balance, all the funds have been budgeted, she needs to go back and see if we saved a thousand or two anywhere and any funds left will we definitely be sure to use that by the expiration date of September 30, 2024. Regarding bus routes, all the information went to Butler and we hope to have that out next week. We know families would like to have that sooner. We have been working with Sherry at LCS to make sure we have student specific information for the first day and kids get to and from school appropriately. Anyone on social media or who has kids in the district will know there was a "snafu" with the balance statement emails; we had an employee who was training and didn't know they were in the live mode. Our Food Service Director will send out student specific balances to everyone next week, what is showing in Mealtime is accurate. A question was raised to explain the \$3,000 for curriculum, are you hiring someone to look through the curriculum? Ms. LaPlante explained the curriculum coordinator would work with teachers to see if we need to make any changes to timing of the curriculum, it is paid through stipends for the teachers working beyond their regular day and there are 12 staff doing it. She spoke of not this past weekend but the one before when Mr. Erb came in to find a flood in the cafeteria at WLC and in the back hallway. We are not sure if it's a roof drain that failed even though they are cleaned, he has been doing a lot of work to track it down. We have consulted with the insurance company and the path we are going is to replace the cafeteria tile floor under an insurance claim. This is all the information she has this point and doesn't have a timeline. There was no equipment or furniture damaged. A question was raised if all WLC students have a student id that they wear. Ms. LaPlante responded when students have their pictures taken part of the picture process is every student should get an id and behind the scenes administration has been discussing about making sure all staff and students are more diligent wearing theirs. It was noted that we need to have the suicide information on the back of the id's and if we make them accountable to wearing it, it would be great. The tennis court discussion will be addressed as listed on the agenda.

iii. Principal's Report

Principal Fuller reported there were a couple of staff working in the RISE program this summer that were not included in this communication, Abby Ellis, Chelsea Cummings, Chrissy Morrissey, Marissa Zimmerman and Stacy Matte all at FRES and at LCS, in the RISE programing, Tracy Girouard, Lindsey Lowery and Bridgette Jasper were all pivotal in that program. Today we held a full-day workshop on math with about 21 teachers who dedicated a day to attending. They were paid to attend but also

gave up a day of their summer. We also had a leadership team meeting with 5 staff members who gave up a day of their summer to join us at FRES to talk about data driven instruction and to set goals for the year. We are still seeking someone for the student services coordinator role at LCS. We have a plan in the meantime to support teachers and staff. Ms. LeBlanc will do an enhanced role with behavior, Principal Fuller will have dedicated set days and Ms. Dignan will do some support with observations and evaluations. Ms. Lavallee commented she loved that both Principals included the updates to the handbook so that it was easier to find. There are a couple of things regarding policies she wanted to discuss. For FRES/LCS handbook on page 4, it would be helpful to add hyperlinks to the transportation policies, JICC, which is for students and EEAE-R that is the guide for parents, which doesn't just go over behavior on bus but safety recommendations while waiting at the bus stop. For the WLC handbook on page 23 regarding food allergies, last year we withdrew our food allergy policy because it was many pages long, too specific for a policy and some of it was not being done because each school handles things differently. In conversations with school nurse Cathleen Bertocini, the plan for a certain student allergy can change based on the student and severity of allergy. Instead of having it refer to policy JAA, which is not a current policy, we can remove that and potentially put in this (suggested) statement "The Wilton-Lyndeborough Cooperative MS/HS recognizes the need to meet the special physical health needs of all students consistent with state and federal law in the event of your child having a life threatening allergy that requires special accommodations (or just accommodations however you want to word it) the school nurse should be notified prior to your students attendance and a plan will be developed in accordance with policy JLC and JLCE". On page 4, we need to delete the reference to JICC-R, as that was withdrawn and add links to the transportation policies previously mentioned. Other than that, the handbook looks amazing, she loved that you put in all those updates, as it was much easier. Principal Fuller questioned if she should update that for FRES/LCS as well. Ms. Lavallee responded that she did read it; Ms. Hofstetter (LCS school nurse) did reach out to her in her role as Policy Committee Chair. She deferred to Ms. Hofstetter's expertise for LCS. Ms. Lavallee did read the current language and thought it was good; the language does not meet the needs for WLC, as they don't have same requirement around classroom specific food items etc. Ms. Lavallee will send the language for the changes to Principal Ronning.

Principal Ronning informed the group that as far as ParentSquare they had a few individuals saying they could not get into it, they walked them through it and anyone who could not get in can now. You can reach out to WLC if you have trouble accessing it. He spoke of walking into the building, which it looks completely different. It changes how you feel when you walk in. He commended Mr. Erb and his team, the building looks phenomenal. He notes he doesn't know how Mr. Erb could keep everything straight with so much work going on this summer from windows, to parking to weather to drainage etc. He gave the team kudos. He spoke of athletics. We held the coaches meeting to make them aware of the expectations. We had a coach advisory committee and tonight we held a student/parent meeting for HS and MS would be next week. Mr. Rimes is getting ready to prepare the fields. The HS (athletics) begins on Monday the 19th and MS starts August 26. We are still looking for some coaches for MS but believes will have those filled. Regarding academics, the teachers met in early July. We went from a 7 period day to a 6 period day, separated advisory and W.I.N. Teachers wanted to take time to discuss W.I.N. (What I Need), we talked about a process of how to do that. Summer programs included math and science camps, students had an awesome time and took field trips to bowling, Christa McAuliffe and a ball game. One student said I didn't know I could have so much fun at math camp. Recovery is not just about doing the assignments but knowing the work to earn the credit. The Leadership Team met last week. We know where we left off last year; we ended on a positive note and asked what we can expect this year. We regrouped and looked at everything. He was informed that this year our staff would increase academic rigor with classroom instruction and assessment. We did it last year but couldn't do it all at once. Many of the handbook updates were replacing things, our daily schedule changed it starts at 7:50am and goes until 2:45pm, it is a longer day. We separated advisory, now it is first thing and allows kids to check in on grades, assignments, what to expect for the day and make sure they are ready for the rest of the day. W.I.N. is 45 minutes and last year was used for NH SAS prep, PSAT prep and SAT prep. He wants to be sure when he brings up standardized tests that we are not just doing the standardized tests, we are teaching skills the skills that students need to know and then they are assessed using these tests and giving them the skills necessary to be successful. The "skinny" classes were 45 minutes, now they are 50 minutes; block periods were 90 minutes now they are 100 minutes, and passing time increased to 3 minutes because students were still in the halls. We wanted to be sure that we listened to what the teachers and students need. Ms. Foss questioned regarding standardized tests if she is correct that they are "teaching to the test". Principal Ronning responded, we are teaching to what the state asks us to test, it's the curriculum, which then translates to competencies and then there are indicators that allow us to say we met that competency. However, when we say standardized test they are also saying this is what they are supposed to know. There was a brief discussion about this. Ms. Foss notes it sounds like you are prepping the kids well. Principal Ronning added one of the things we begun to change is the type of question we ask on an assessment. The SAT test depending on what part of the test, it is multiple choice and if we are not giving a multiple-choice test we are not preparing them. In addition to that, when we do math there would be an equation, we need to solve the equation, and then look at a, b, c, and d, to make sure it is there. We are helping with test taking skills and things like that, how to break down the question in order to be successful. Ms. Foss spoke of another board member who had asked for some information on that type of skill and she is sure she would be happy to hear that if she were here. Being successful on these tests is being able to break up the sentence structure and understand what it is truly asking and using the process of elimination, she assumes that is what he is saying. Principal Ronning agrees. He adds when the teachers return they are returning to the final exam they gave him at the end of last year and that final exam goes back to them so they can see it with some notations saying would you consider changing it to x, y, z that would help as we move forward.. Ms. Foss notes it really sounds like they are doing a great job to make the testing as useful as you can and she greatly appreciates it. Principal Ronning adds they are very receptive. Ms. Foss feels our money is well spent with them. Ms. Lavallee commented she is excited about the new Athletic

Director (AD). She asks if the Athletic Council meeting on August 29 at 5:30pm could be added to the calendar on the website. Principal Ronning responds yes. Ms. Lavallee suggested regarding the handbooks as a whole, (it is up for discussion) on page 1, could we put a statement/disclaimer indicating that “the handbook can be amended, and the District reserves the right to amend its policies in accordance to law and for all district updated policies visit” and add a hyperlink. Policies are changed as laws change during the year and would hate parents to think what they see in the fall will be the same all year. She will send that language to Principal Ronning as well. There was no objection from the Board to make that change. Principal Ronning informed the group that yesterday we received notification that Butler Bus is down drivers yet again. Last year you remember the beginning of school it was challenging to get to and from games. We reached out to LA Limo and he believes we can’t have parents drive to and from the games, he asks if that is something that would be considered. He apologized for not bringing to the Superintendent first but it just came up. He doesn’t need an answer now but is it something that could be considered. Superintendent voiced we have another meeting on August 27 maybe we can put that on the agenda and look at the van schedule see what demands we have there and talk to Butler and look to see what the need is. There is some liability with Primex but that doesn’t mean we can’t talk about it but if we can hold off and prepare for it. There was some discussion if there was a policy that prevented it. Ms. Lavallee noted policy EEAG specifically talks about the use of private vehicles to transport students. It does say “Any use of private vehicles to transport students to or from school, field trips, athletic events, or other school functions, must have prior authorization by the Superintendent or his/her designee.” Then there is additional information that has to do with insurance etc. If administration wants to look at it and we can include it in the next agenda so all members have a chance to read it as well and determine if want to make any changes. If we change the policy, we need a 2-week notice for the public to speak to it and the Board to discuss it then we can adopt it the following meeting, which would be the first meeting in September. That is how we can circumvent sending it to the Policy Committee as long as everyone brings any language suggestions to that meeting so they can be made their. Ms. Alley voiced that she appreciates separating Advisory and W.I.N., is it just directed at checking their testing scores or will it also be directed at general tests and how they are doing. Principal Ronning responded W.I.N. is an open-ended block designed to help with test preparation and remediation in classes. We are looking at how to include enrichment activities for students doing well to challenge them and improve their skills.

VI. TENNIS COURTS

Mr. Erb passed out a quote. Mr. Erb stated we are being ghosted by an original company and called 3 other companies and heard back from 2. Only 1 is willing to do repairs, the other will quote will be to rebuild as they don’t want to waste their time repairing it. The 1 that will do the repair will also give a 3-year warranty, and quite a bit more that the original company was offering. The cost is about \$4,500 more than original \$41,850 quote. Ms. LaPlante confirms essentially the cost difference between what we encumbered and what the cost is, the difference there would be an additional \$3,580. We had \$42,970 encumbered. Mr. Erb confirms he did not get a quote yet to rebuild the courts, he was supposed to have it Friday but it did not come. He estimates it’s about \$300,000-\$400,000. Discussion ensued. A question was raised if we accept this quote for repair would we be able to have a tennis season this year. Mr. Erb could not answer that, if he had been able to tell him to do it before that he probably could have but he has other work to do now. A question was raised where we would get that money. Ms. LaPlante responded she doesn’t have a specific line, but is confident we could absorb the \$3,580. Ms. Alley voiced that she remembers hearing if we did redo this it would not last long. Mr. Erb responded the original company would not give us a warranty; this one will give us a 3-year warranty. Ms. Alley thought there was something about a 6-year thing and it could sink. Chairman Golding notes we spoke that it may or may not last without a warranty. Discussions were had regarding about maintaining it if we repair it. Mr. Erb commented maintenance would not be doing it. It was noted whether we hire someone etc., we have an obligation to maintain what we have and doesn’t mean maintenance specifically is doing it. What is the timeline for maintenance is it yearly etc. Mr. Erb responds once a year (maybe twice) they would have to come in. Mr. Erb does not know how it was maintained before by the AD or anyone, he just wants to be clear if you approve the repair there will be cost to take care of it. Superintendent spoke that this has been a 5-year process but there is light at the end of the tunnel. Assuming we fix them, we would need a plan to maintain them. When he got here, there was \$7,000 in the budget for it but when we looked at how much was used for that it was minimal. If we invest over \$50,000 to repair them, we have to follow a plan to maintain them and a budget for it. It will be up to the AD and Principals to have it done. Mr. Erb confirms this company would do maintenance and there is another vendor that is closer to us. Ms. Lavallee noted the additional money we would need is \$3,500, it was a warrant article, and the public voted and wanted us to move forward with it. Given it is \$3,500, and it has taken us this long she will make a motion.

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Cloutier-Cabral to move forward with the quote presented tonight (of \$46,500 from Advantage Tennis for repair of the tennis courts).

Ms. Alley voiced that she is not sure we have enough information, as there will be maintenance plan, are we saying that would not be in this budget or warrant article and in something else. Chairman Golding responded yes it would be something different that we would have to work it into the budget for this coming budget season but would miss the maintenance year. Ms. Cloutier-Cabral questioned if any maintenance is included in the warranty, she sees that it say they will fill cracks and divots as needed. Will they do that for the 3 years or just this one round? Mr. Erb responded that he is sure they would but he didn’t bring it up. Ms. Cloutier-Cabral notes she thinks they might do it to preserve it as they are giving a 3-year warranty. A brief discussion was had about the trees as it mentions trees are shading the court; Mr. Erb assumes the problem was solved as they have already been cut back. Ms. Lavallee notes the way she reads it we have to maintain it, as we already cut the trees back. Mr. Erb agrees. There

was a brief discussion of the work Mr. Carter did. A question was raised if something goes wrong with the courts, what is the process. Mr. Erb reviewed what he knows about that and gave an example of the roofing warranty and how that works, it is just like that. He has not heard any negative feedback about this company. Mr. Erb was asked if he has an opinion on how much money it will cost to maintain it. Mr. Erb does not know. Ms. LaPlante was asked if she has an opinion on this project. Ms. LaPlante responded she thinks the public told us to do something, it has been highly discussed, and it has been a focused and transparent project for the last few years. We are close to meeting that goal. There are other costs unknown at this time and they continue to rot for a lack of a better word but we also know a known cost is about \$300,000-\$400,000 to rebuild or you could do nothing and go back to the taxpayers. The time has come; we need to do something, because they are not getting any better. Without saying my opinion, we have enough information to move forward. She confirms we have had no work done to the tennis courts by a vendor as far as the cracks. Mr. Bujak was filling the cracks out of the goodness of his heart. The fence company pulled the poles and we paid them out of that warrant article.

Voting: four ayes, two nays from Ms. Alley and Ms. Foss, motion carried.

Ms. LaPlante added we do have the time to get quotes for future work, she understands it is an unknown cost but she thinks given the comparable with annual maintenance it is more in our wheelhouse than replacing them. Ms. Foss noted she likes tennis but has many concerns about this project even though she knows the town gave us the money. Ms. Cloutier-Cabral brought up that the courts used to be our emergency evacuation place if we needed to evacuate the entire school; she suggests we make that another place if not done so already.

VII. POLICIES-1st Reading

a. BEC-Nonpublic Sessions

Ms. Lavallee reviewed the last update to this was 2010. Parts of BEC specific to nonpublic minutes were moved to policy BEDG that we updated in February 2024. All minute provisions are in one policy. We made language changes to clarify the public session may only occur during a public meeting but it may occur if there is no reference on the meeting agenda or notice. Final revisions include reference to ED 303.01, which requires the presence of the Superintendent, or designee at board meetings as well a reminder that information discussed is confidential. It is a required policy, she asked for any questions. None heard. This will return for a 2nd read and final adoption.

b. KB-Title I Family and Community Engagement

Ms. Lavallee reviewed this was last updated in 2011. The changes made in this were in relation to the recent passage of ESSA (Every Student Succeeds Act) and various changes in certain aspects of parent/community involvement that were changed. We made changes in the policy relative to Title I parental involvement that were recommended by NHDOE. She asked for any questions or comments, none heard. This will return for a 2nd read and final adoption.

c. EHB-Data/Records Retention

Ms. Lavallee reviewed this was last updated in 2010. There were significant changes made to this relative to legislative changes and technological changes. One example is it now includes specific provisions relating to the destruction of records and clarifies the relation to the district record retention schedule and revised to reflect the 2018 passage of HB1551 and there were new sections related to RSA 186-C,10. This is a required policy, she asked for any questions or comments, none heard. This will return for a 2nd read and final adoption.

d. JFABD-Admissions of Homeless Children and Unaccompanied Youth

Ms. Lavallee reviewed the last update was 2010. The draft tonight has changes relating to the McKinney Vento Act, most specifically, it removed the definition of children awaiting foster care and there is a paragraph below regarding that caveat and includes clarification on what our responsibilities and limitations are dealing with disputes and decision making in regard to enrollment and transportation for homeless students. This is a required policy. A question was raised if we are still using the term homeless vs. un-homed. Ms. Lavallee noted we could change the language throughout. Chairman Golding commented that he had heard that there is a shift to un-homed, he is ok with not changing it just wanted to bring it up. Ms. Lavallee confirms it is written as homeless in the NHSBA sample policy. No changes will be made at this time. This will return for a 2nd read and final adoption.

e. EEAG-Use of Private Vehicles to Transport Students

Ms. Lavallee reviewed we already touched on this one earlier. There are no proposed changes now but may have for the next meeting. She asked the Board if administration has any changes they want to make are we ok with them making them and proposing them in the next draft as long as they are indicated in red. No objection heard. It will be discussed at the next meeting.

Ms. Lavallee informs the group, she did get the legislative update, she will start going through it, and it is about 66 pages, which will take her a while but will have an update after the committee meets hopefully at the end of the month.

VIII. ACTION ITEMS

a. Approve Minutes of Previous Meeting

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Alley to approve the nonpublic minutes of June 11, 2024 as written.

Voting: five ayes, one abstention from Ms. Cloutier-Cabral, motion carried.

A MOTION was made by Ms. Foss and SECONDED by Mr. Zavgren to approve the minutes of June 25, 2024 as written.

Voting: four ayes; two abstentions from Ms. Lavallee and Ms. Cloutier-Cabral, motion carried.

b. Request for Reimbursement from Capital Reserve

Ms. LaPlante provided a document with information and will have it posted on the website. She is looking for Board approval for reimbursement of projects that have been discussed out of Building/Equipment and Roadways Capital Reserve fund. In FY 24, we did 3 projects with funds to come from the capital reserve fund. The total cost for art room renovations spent was \$23,802.78. This project is not complete and we have a total of \$40,000 set aside in the CIP. The next project is the B-wing bathroom renovations; we spent \$4,871.35 and have \$45,000 set aside in the CIP for this project and the architect cost for the locker room design, \$2,821.60, this was the kick off point to make sure what we were designing was ADA accessible. She is looking for the Board's approval to authorize withdrawal of \$31,495.73 from the Building/Equipment & Roadway Capital Reserve Fund previously established by voters in 2011. This is the formal mechanism for us to get reimbursement from the Trustees of the Trust Funds.

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to authorize withdrawal of \$31,495.73 from the Building/Equipment & Roadway Capital Reserve Fund.

Voting: all aye, motion carried.

Ms. LaPlante reviews we have 2 big-ticket items coming up, that will also require a withdrawal from the Building/Equipment & Roadways Capital Reserve fund. The first is the gym windows at WLC; we have \$61,000 funded in the CIP although the total project cost was \$67,775. This project will be complete this month. The second project is the paving of the parking lot at WLC. We have a secured quote for \$158,000; they are supposed to start soon. We discussed that briefly that it would be completed by June 30, 2025. She is looking for 2 things, 1 is the Board's formal approval to spend up to \$219,000 from the Building/Equipment & Roadways Capital Reserve Fund for the gym windows and WLC paving and if we can do that as a formality that the Board did discuss before expenses were made. She confirms it is up to \$219,000.

A MOTION was made by Ms. Cloutier-Cabral and SECONDED by Ms. Lavallee to approve the spending of up to \$219,000 from the Building/Equipment & Roadway Capital Reserve Fund for the gym windows and WLC paving.

Voting: all aye, motion carried.

Ms. LaPlante explained the 2nd piece to this is a logistical one. In order to get reimbursed from the Trustees of the Trust Funds we have to have permission from the Board to not only complete the project but to spend the money then we have to spend the money, wait for the board minutes to be approved and can take anywhere from 6-8 weeks to get the money back. The way the warrant article was written, is that the School Board are the agents to expend from this fund. She is wondering if the Board would consider authorizing the Superintendent and the Business Administrator to act on the Boards behalf to approve invoices for these projects, pay the invoices and to request those funds from the Trustees of the Trust Funds at the Board's direction if the Board would do that at this meeting so that we are not floating \$219,000 for up to 2 months. A question was raised if there was anything in our policies that would prevent the Board from doing that. Ms. Lavallee quickly reviewed the fiscal policies; and there was a brief discussion. Ms. LaPlante noted that for full transparency if the Board were to do this, she would come back to the Board after the invoice was paid to say we paid, X amount and requested X amount. If the Board is not comfortable doing that, she completely respects that as well. Ms. Lavallee reminded the group that the invoices would be included in the manifests, the Board does sign off on the manifests, one member from each town and we would be putting eyes on these invoices. We can authorize the board members that are signing the manifests to act as members of the entire board to put eyes on it. That is essentially, what they are doing anyway. Not all districts do this but we do in ours. Given we have 2 board members looking at it, she feels comfortable with it, and asked how everyone else feels. Chairman Golding is comfortable with it, just wants to be sure we are following the warrant and our policies. There was a brief discussion on this and about the policy to suspend policies. Chairman Golding notes if there is no policy we need to suspend, he doesn't feel that is an issue. Ms. Alley questioned what would be the risk in doing this. Chairman Golding responded we already approved administration to withdraw the funds from the Capital Reserve, they are requesting to spend the money without having to come back and say here is the invoice, can we write the check.

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Foss to authorize the Superintendent and Business Administrator to act on the Board's behalf to approve invoices for these projects discussed just prior to this, up to the stated amounts of \$219,000 and \$31,495.73 and request reimbursement from the Building/Equipment & Roadways Capital Reserve Fund.

Voting: all aye, motion carried.

Ms. LaPlante confirms taking into account the funds that will go in and funds that will go out, the balance will be \$368,296. She confirms that would be the adjusted balance taking those into account (if the money were in there, it is not yet). The current balance as of July 31 is \$333,792.45.

IX. COMMITTEE REPORTS

i. Strategic Planning Committee

Superintendent reviewed we didn't really cover a lot. He attended with Mr. Lavallee, Ms. Alley and Ms. Anzalone and spoke of next steps for the SRO and we will work hard to have a Wilton Selectman be at the next meeting. The Superintendent and Ms. LaPlante spoke of having to make some real decisions going into the budget, we are looking at .75% - 1% increase if we move forward with that. At the committee, they discussed the data report card, which is now on the website. The committee talked about data and how administration is setting goals to show progress. The committee had some good questions on how to motivate kids with the CTE programs as they numbers are low. There is no date yet, it was hinging on the selectman attending. We were wondering what the committees mission was. Mr. Lavallee defined strategic for us, there is a specific idea when you say strategic planning and we are not really doing that. We are having good conversations and making progress but we left that open to see if the Board wanted to revisit that. We talked about meeting quarterly or 3 times a year and having specific tasks. That is for the Board to consider. Chairman Golding asked that it be on the next agenda to discuss the scope and direction for the Strategic Planning Committee.

ii. Technology Committee

Chairman Golding reviewed the committee met and discussed the rollout of the website and ParentSquare. Mr. Buroker has not heard of any major issues with either other than what was mentioned earlier. We made some suggestions on trying to improve the resolution of the website and logo and there is no headway yet. Mr. Buroker will update the Technology Plan and advise the Board on updates at the 2nd meeting in December. He is talking about starting a coding club, which he will run this year. It was a short meeting. The next meeting will now be November 21 because there was a conflict with the 19th for administration. Mr. Buroker was thanked for coming forward and starting a club that is fabulous.

X. PUBLIC COMMENTS

The public comment section of the agenda was read.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.

Ms. Mary Golding commented it is great to be back! The PD workshop, she was one of the 21 and found it extremely informative and useful especially with W.I.N. instruction, she can't wait to implement that. WLC it was nice to hear the students were actually having fun learning. It is wonderful you had ways to implement instruction through activities it is great. Ms. LaPlante never apologize for having some summer fun, you work tirelessly for this district and we all appreciate you, you deserve a break. She did hear Tom Schulz, welcome. She did also hear open and carry and she has a license to carry yet would not imagine bringing her weapon in to vote. She is not sure but may need some clarification because she feels there may be a policy or something like no guns in school but again may need clarification unless (you are an officer). The town had asked to or perhaps maybe told you that you were going to have the election at your school. She believes the school should decide where in the school that should be held, just her opinion. Lots of things happening at all 3 schools. To Mr. Erb and his crew, FRES looks amazing, it sounds like WLC looks amazing and thank you for getting the quotes on the tennis courts, which is a thorn in many people's side including hers. She is very happy you decided to repair them rather than let them deteriorate any further, like the last 2 years but she does want to say she is glad you said aye because she thinks at the district meeting, the community would not support a \$400,000 increase. Lastly, social media, Mr. Weaver she thinks she spoke with you way back when she was the PTO President and he was a Principal. It is so nice to have it up and running and she is sure there will be appreciation hearts for you every post. Have a great night, love this committee, love this meeting, you are doing such a great job welcome back, can't wait to see what the year brings.

XI. SCHOOL BOARD MEMBER COMMENTS

Ms. Alley commented she thinks the website looks great, thanks Mr. Buroker. She loves the layout it is easy to navigate. She likes the idea of separating advisory and W.I.N. it makes sense and may make what they do in advisory clearer. The school entrance is amazing. It brings pride to the school and thinks a lot of the kids will really love it.

Ms. Cloutier-Cabral commented the reports are great again tonight. Everyone is working so hard in all the departments and working well together, so much has been done you can really tell. She is proud of all of you and is looking forward to the community seeing how everything looks and see it set up. You are all working really hard and she is so appreciative.

Ms. Lavallee thanked everyone here this summer, thank you for all the hard work that was done. She is happy with the progress we have all made. It is nice coming to Board meetings, she feels every time we leave these meetings lately we are leaving with positive news and new momentum that is moving us forward as a District whether it is talking maintenance or curriculum, it makes me really positive that we are having these important conversations. Thank you all the hard work, all the employees, all the administration, teachers, maintenance and custodians, thank you so much.

Chairman Golding reiterated what was said about Mr. Erb and his team they did a great job. Principals Fuller and Ronning great job updating the handbooks. He is looking forward to school with great staff and administration.

XII. NON-PUBLIC SESSION RSA 91-A: 3 II (C)

i. Review Nonpublic Minutes

ii. Personnel Matters

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Alley to enter Non-Public Session to review the non-public minutes and discuss personnel RSA 91-A: 3 II (C) at 8:10pm.

Voting: via roll call vote, all aye, motion carried.

RETURN TO PUBLIC SESSION

The Board entered public session at 8:48pm.

A MOTION was made to seal the non-public session minutes RSA 91-A: 3 II (C) by Ms. Lavallee and SECONDED by Ms. Alley.

Voting: all aye, motion carried.

XIII. ADJOURNMENT

A MOTION was made by Ms. Lavallee and SECONDED by Ms. Alley to adjourn the Board meeting at 8:49pm.

Voting: all aye, motion carried.

Respectfully submitted,

Kristina Fowler